

# Document Manager for freight document management

Document Manager provides a powerful, document management solution for freight companies putting all documentation for consignments in order.

**Rail, sea and air freight handlers can manage many documents for each consignment they handle, ranging from shipping notes, to dangerous goods notes, waybills and bills of lading.**

Documentation must be available when required by receipting agents, customs or other parties. Having correct documentation on hand allows efficient loading, unloading, clearance through customs, shipping and tracking – minimizing delays, storage charges, fines and lost shipments.

Many shipping containers are comprised of multiple consignments that must be handled and documented separately. The cost and time of handling inbound freight, especially within a cross-dock operation, can rise significantly if the accompanying paperwork is not in order.

Document Manager for freight documentation is a software solution that enables all shipping and delivery documentation to be captured as it is created, and to be made instantly available when required, facilitating problem-free transit.

### Fast, secure access to documentation

Document Manager provides a powerful, document management solution for freight companies, putting all documentation for consignments in order and at the fingertips of those needing to work with the consignment – ensuring smooth, efficient transit.

Document Manager captures consignment-related documentation and associates it with the container number. Documentation can be viewed over the Internet by customers, forwarding agents and customs.

Providing forwarding agents with advanced access to consignment documentation enables more effective planning for goods requiring clearance, or for new forwarding documentation.

Document Manager also accelerates the invoicing process by enabling earlier confirmation of goods received and faster resolution of disputes over shipment details.

In addition, documents for evidence of compliance can be quickly and securely accessed by shipping agents.

## Freight Document Management

### Features and benefits

- Centralized management of all documentation
- Central or local capture of all shipment documentation
- Optical Character Recognition (OCR) technologies for rapid document indexing and profiling
- Configuration tools enable customized indexing to ensure rapid retrieval
- Elimination of hard copies, reducing storage and cost
- Document retrieval via the Web
- Workflow tools for managing document approval processes
- Faster customs clearance through improved document visibility
- Improved documentation compliance with governing authorities
- Improved management of finance/HR documents

### Experts in freight document management

Document Manager helps some of the world's largest freight companies, such as TNT and DHL, to improve the capture, storage and access to their freight documentation. Document Logistix has many tools to optimize all areas of business for logistics, including Finance, Purchasing and HR.

Contact our Sales team today to see how Document Manager can make your freight document management more effective.

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